



Basic Responsibilities of Nonprofit Boards

McKim Nonprofit Consulting

Review Survey Summary

- Board had general agreement among themselves
- Board understands the mission of the agency
- Board believes it has good financial information
- Most everyone was concerned about raising funds for the one event, Crystal Ball

This What You Should Expect

- Selected as important to the organization
- Oriented to the organization
- Trained
- Education while on the board
- Recognized for contributions



Determine Mission

- Determine Mission and purpose. It is the board's responsibility to create the mission statement and review it periodically .
- A vision statement adding the values of the organization is necessary.



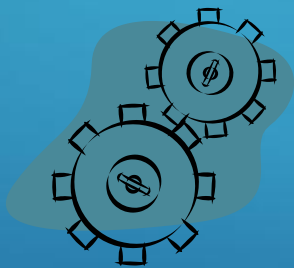
Select Chief Executive

- Board's must reach consensus on the chief executive's job description under take careful search.



Support Chief Executive Officer

- Board must provided moral and professional support future the goals of the organization.
- The CEO in partnership with the entire board, should decide upon a periodic evaluation of performance.





The Board is the Corporate Management

Committees are the Company's
Departments

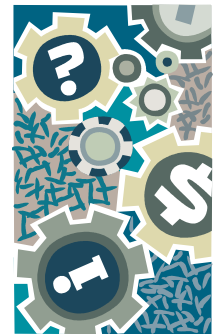
Organizational Planning

- As stewards of the organization, boards must actively participate with the staff in an overall planning process and assist in implementing the plan goals.
- **Strategic Planning Committee**



Ensure Adequate Resources

- One of the board's foremost responsibilities is to provide adequate resources for the organization. (fundraising)
- In partnership with the CEO and staff, raise funds from the community.
- **Fund Development Committee**

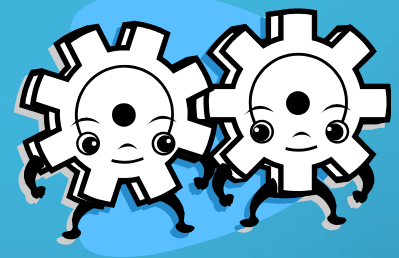


Manage resources Effectively

- The board, in order to remain accountable to donors and the public and to safeguard its tax-exempt status, must assist in developing the annual budget and ensuring proper financial controls are in place.
- **Finance Committee**

Program Delivery

- The boards role is to determine which programs are the most consistent with the organization's mission and to monitor the effectiveness.



- Program Committee

Enhance Agency Standing

- The board is the primary link to the community, including constituents, the public, the media and its contributors.
- “Be able to articulate accurately the mission”
- **Marketing Committee**



Ensure Legal and Ethical Accountability

- The board is ultimately responsible for ensuring adherence to legal standards and ethical norms.
- Create pertinent policies, and adhere to provisions of the organization's bylaws
- **Governance Committee**

Recruit and Orient New Board Members

- Responsibility for finding members with specific skill sets, experience and contributor to the organization.
- Boards must also orient new members to the responsibilities , history, needs, and challenges.
- The board must performance evaluation of each members performance.
- **Nominations Committee**

Did You Have Any Idea?



- Did you understand your responsibilities?
- Where you given a job description and sign an agreement?
- Did you have an orientation?
- Where you asked to join a committee?
- Did you have a board mentor?
- Did you know the agency needed your work commitment?



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